

Region VI Workforce Investment Board 107-109 Adams St, Ste 140 Fairmont, WV 26554	Classification Self-Sufficiency
	Date August 14, 2003

Region VI Guidance Letter No. A/D-08

To: All Job Service Managers
All WORK4WV Centers
All APMC Staff
All Local Service Providers

From: Region VI Workforce Investment Board, Inc.

Subject: Definition of Self-Sufficiency

1. **PURPOSE:** To establish local criteria for purposes of defining self-sufficiency and establishing WIA eligibility for employed adult and dislocated workers to receive training and intensive services.
2. **BACKGROUND:** Section 663.230 of the WIA regulations require that each Regional Workforce Investment Board establish a local definition of economic self-sufficiency. This definition provides maximum flexibility to local Boards to consider local conditions when defining economic self-sufficiency and will be the basis of providing intensive or training services to employed adults and dislocated workers.
3. **EXPIRATION DATE:** Effective until rescinded or modified by the Region VI Workforce Investment Board.
4. **POLICY:**
 1. Any Employed Adult is considered to be economically self-sufficient if he/she has received income, or is a member of a family that has received a total family income for the six-month period immediately prior to application for WIA Intensive or Training services, that is greater than a multiple of the 100% Lower Living Standard Income Level (LLSIL), as reflected on the attached conversion chart. If limited funding is in effect for certain training areas then follow Policy A-01 will take precedence.
 2. Self-sufficiency for individuals served through Dislocated Worker Services will be calculated by:
 - ❖ A worker who has been given notice of layoff or is laid off, and who upon successful completion of training, will receive an income of not less than 80% of the earnings prior to job separation.

- ❖ An incumbent worker who is identified by an employer to be in need of skills upgrade training to retain employment, and will receive an income of no less than 100% of the current wage upon successful completion.