The Region VI Partner Network brings together workforce development, education, and other human resource services in a customer-focused delivery network that enhances access to the services provided by the partners in the network. Individuals can access the partner services through the physical locations of American Job Centers (One Stop) in the Region VI Workforce Development Board region, or through electronic means. The aim of the Partner Network is to improve the long-term employment outcomes for individuals receiving assistance. Employers will benefit by having a trained, work-ready pool of individuals available to meet their hiring needs.
Region VI Partner Network

Broaddus Hospital

The Connecting Link, Inc.

Council of Three Rivers American Indian Center

Division of Rehabilitation Services

Human Resource Development & Employment, Inc.

Human Resource Development Foundation

Job Corps

Kenneth “Honey” Rubenstein Juvenile Center

Monongalia County Technical Education Center

Mountain State Educational Services Cooperative

National Council on Aging

North Central WV Community Action Association

PACE Enterprises, Inc.

Pittsburgh Institute of Aeronautics

Pierpont Community and Technical College

Preston County Senior Citizens, Inc.

Randolph Technical Center

SNAP E&T

Veterans Upward Bound

WorkForce West Virginia

WV Women Work

Youthbuild North Central
Certified Nursing Assistant Classes

Healthcare is people taking care of people. At Broaddus, our employees care for families, loved ones, friends, neighbors, visitors... and every person counts; every person benefits from safe and excellent care.

To apply, download and complete the application and return to Human Resources at Broaddus Hospital. Return applications via email to: Penny Brown, Human Resources at BrownP@davishealthsystem.org or they may be mailed to the address above.

We are pleased to offer Certified Nursing Assistant classes at Broaddus Hospital. The next class will begin in early 2018.

Applications are available at https://drive.google.com/file/d/0B5afQonstagFTEF4TVBvS01idjg/vi

Equal Opportunity Employer/Program. Auxiliary aids and services are provided to individuals with disabilities. TDD: Relay 7-1-1
The Mission of The Connecting Link, Inc. is to meet an individual’s immediate need and assist residents of Marion, Monongalia, and Preston counties locate resources that promote self-sufficiency.

We accomplish this with two unique programs – a coordinated emergency financial assistance program and a comprehensive information and referral program.

The Connecting Link, Inc. provides consumers with a single point of contact to obtain direct service and information about other services in the community.

**Services available at Connecting Link**

**Marion County** Services include: Emergency Financial Assistance, Food Assistance, Homeless Initiative, Information on Clothing and Food sources, and Budget counseling.

**Monongalia County** Services include: Emergency Financial Assistance, Homeless Initiative, Friends in Journey, Information of Clothing and Food Sources, and Budget Counseling.

**Preston County** Services include: Emergency Financial Assistance, Homeless Initiative, Information on Clothing and Food Sources, and Budget Counseling. (These services are available through the Morgantown location)

Equal Opportunity Employer/Program. Auxiliary aids and services are provided to individuals with disabilities. TDD: Relay 7-1-1
Council of Three Rivers American Indian Center, Inc. purpose is to reduce unemployment among American Indians, traditionally the least serviced and poorest group in the United States. You are eligible if you are over 18 years of age, a Native American, Alaskan Native or Native Hawaiian and have been unemployed at least seven days, are employed less than full time, or are economically disadvantaged.

**Services Available:**

**Employment and Training Counseling** - training and employment assessment; counseling; referral to other employment, social and educational services.

**Classroom Training Assistance** - financial assistance with GED testing and with programs at vocational schools, colleges, and universities.

**Job Placement** - direct job referrals for participants who have experience/skill.

**Counseling** - dealing with employment related topics such as job search techniques, resume writing and interviewing skills.
Disability Action Center Program Offerings:

Traditional DAC Calendar of Events: These are the “tried and true” DAC favorites that clients and families have been attending for years. These classes include social and recreational opportunity classes as well as more educational and informative geared classes... all while having fun! These classes are all offered in the afternoons typically from 1 p.m. to 3 p.m. consecutively. Check the calendar of events to see what days each class is offered; there are two classes almost every afternoon on and off-site!

- Cooking Class
- Book Club
- Arts and Crafts
- Friday Night Out
- Group Fitness
- Computer lab and classes
- Choir
- Life Skills
- Lunch and Learn
- Community Service Project
- Bible Study
- Line Dancing
- GO! (Get Outdoors)
- Lose Weight for Good
- LIFE Project (admittance required)

Experience It Co-Op: This is a partnership between the DAC and the Homestead Farm Center that provides a variety of classes and programs. These programs will be provided through classes and workshops available both during the day and after-school. Many of these classes have a limit of seats, so calling in and reserving a seat is required as specified in the catalog and in the newsletter.

Full STEM Ahead

- Building Bridges
- Afterschool STEM
- Soapy Science
- Microbiology: Experimenting with Yeast and Fungi
- Robotics
- Solar Design
- Garden Masters
- Rocks, Minerals, and Soils
- Rockets and More
- Kitchen Chemistry
- DAC Weather Stations
- Don’t Bug Me!
- Math Masters

Creative Arts

- Candles and Wax Products
- Paper Making
- Fall Colors Art Project
- Scratch
- Wool Gatherers
- Woodworking
- Lights, Camera, Action

Career Readiness Center and Division of Rehabilitation Services (DRS) Programs: DAC offers a variety of employment programs through the WV DRS including the Daniel Memorial Life Skills Training and Assessment, Work Skills Assessment, Community Based Assessment, Job Coaching and Job Placement. All career readiness programming is designed to help individuals find and secure gainful employment, learn independent living skills, explore potential jobs, and identify clients’ work strengths and abilities.

For more information about the DAC or our programs or to take a look at our Class and Program Catalog, contact us: PH: 304-366-3213 Email: jsolc@disabilityactioncenter.com
Website: disabilityactioncenter.com
Vocational Rehabilitation: Our mission is to enable and empower individuals with a disability to work and live independently and we are dedicated to working with individuals with a disability to obtain or maintain competitive employment. We offer transition services for students leaving secondary education to assist in entering post-secondary education or to find employment. Vision services assist senior citizens with severe vision impairments with daily living skills training to aid in independent living.

Services may include:
- Vocational counseling and guidance
- Evaluation and assessment
- Pre-employment transition services
- Job development and placement assistance
- Vocational training and educational assistance
- Supported employment
- Rehabilitation technology

Your local offices:
- Clarksburg: 304-624-6044
- Fairmont: 304-367-2714
- Morgantown: 304-285-3155
- Elkins: 304-637-0205
- Weston: 304-269-0547

Disability Determination Section (DDS) assist those that are unable to work with benefits such as Social Security Disability Insurance (SSDI) or Social Security Insurance (SSI).

Begin the filing process for SSDI or SSI by contacting the Social Security Administration in one of three ways:

1. Apply online at ssa.gov
2. Call 1-800-772-1213
3. Visit your local Social Security office.
Marion County Adult & Community Education Center
"Grow with Knowledge"

Full Circle Program
416 Adams St. Suite 220
Fairmont, WV 26554
304-363-0654

What is Full Circle?
The Full Circle Program is a very unique program located at the West Virginia State Building inside of the Workforce WV office.

Who is it for? The Full Circle Program is for ANYONE in the community. Participants do not have to be signed up for unemployment to take advantage of these workshops.

How much does it cost to attend? All Full Circle Workshops are FREE to anyone in the community.

What kind of Workshops are Offered? Full Circle offers workshops in Basic Computer Skills, Microsoft Office Programs, Resume Writing, Interview Skills, Finding Jobs Online, Filling Out Online Job Applications for Beginners, and much more. Workshops are typically 2-3 hours and offered during scheduled hours.

What kind of certifications are offered? Full Circle also offers certifications in Computer Essentials, Microsoft Word, and Microsoft Excel.

The West Virginia Department of Education recognizes that today's workplace presents numerous opportunities and challenges for adults in West Virginia. Employers need workers with strong basic skills and an ability to adapt to change. Today's families are faced with multiple responsibilities as they address their children's educational needs, as well as, their own. The Adult Basic Education Program (ABE) of the West Virginia Department of Education has developed such a system for adult learners. ABE programs provide adults with the opportunity to acquire and improve functional skills necessary to enhance the quality of their lives as workers, family members, and citizens. These programs play an important role in fostering productive employment, effective citizenship, personal and family growth, self-esteem, and dignity for adult learners.

Students can....
- Gain the necessary skills to meet the entrance requirements for vocational or other educational placement programs
- Obtain problem-solving and thinking skills needed to meet the growing demands of higher education requirements
- Obtain computer skills to access information that is needed to become knowledgeable in today's Information Age
- Earn certificates to document mastery of important job readiness and work foundation skills
- All Adult Basic Education classes are free of charge

Equal Opportunity Employer/Program. Auxiliary aids and services are provided to individuals with disabilities. TDD: RELAY 7-1-1
1644 Mileground Road  
Morgantown, WV 26505  
304-296-8223  
Website: hrdewv.org

Human Resource Development and Employment, Inc. (HRDE) was incorporated in the State of West Virginia on January 20, 1976. HRDE, a private nonprofit corporation, is dedicated to providing safe, decent and affordable housing for persons with disabilities, the elderly, and families throughout West Virginia. HRDE is currently the Management Agent for the following housing complexes:

<table>
<thead>
<tr>
<th>Housing Complex</th>
<th>Address</th>
<th>Phone Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beth Place Apartments</td>
<td>675 Kuykendall Street</td>
<td>(304) 822-7985</td>
</tr>
<tr>
<td>Romney, WV 26757</td>
<td></td>
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</tr>
<tr>
<td>Eastview Unity Apartments</td>
<td>200 Jefferson Street</td>
<td>(304) 366-6934</td>
</tr>
<tr>
<td>Fairmont, WV 26554</td>
<td></td>
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<tr>
<td>Highview Unity Apartments</td>
<td>701 Garvin Avenue</td>
<td>(304) 346-2162</td>
</tr>
<tr>
<td>Charleston, WV 25302</td>
<td></td>
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</tr>
<tr>
<td>Morgantown Unity Manor</td>
<td>400 North Willey Street</td>
<td>(304) 296-5519</td>
</tr>
<tr>
<td>Morgantown, WV 26505</td>
<td></td>
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<tr>
<td>South Parkersburg Unity Plaza</td>
<td>2600 Unity Place</td>
<td>(304) 424-7323</td>
</tr>
<tr>
<td>Parkersburg, WV 26101</td>
<td></td>
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</tr>
<tr>
<td>Unity House Apartments</td>
<td>3180 Collins Ferry Road</td>
<td>(304) 598-8665</td>
</tr>
<tr>
<td>Morgantown, WV 26505</td>
<td></td>
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<tr>
<td>Cabell-Huntington Unity Apts.</td>
<td>601 Sixth Street</td>
<td>(304) 522-8400</td>
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<tr>
<td>Huntington, WV 25701</td>
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<tr>
<td>Fayette Hills Unity</td>
<td>300 High Street South</td>
<td>(304) 485-8240</td>
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<tr>
<td>Oak Hill, WV 25901</td>
<td></td>
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</tr>
<tr>
<td>Lincoln Unity Apartments</td>
<td>7 Lincoln Plaza</td>
<td>(304) 824-3717</td>
</tr>
<tr>
<td>Branchland, WV 25506</td>
<td></td>
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</tr>
<tr>
<td>Romney Unity Apartments</td>
<td>240 Fairfax Street</td>
<td>(304) 822-7885</td>
</tr>
<tr>
<td>Romney, WV 26757</td>
<td></td>
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<tr>
<td>Thomas Patrick Maroney Unity Apts.</td>
<td>1004 John Norman Street</td>
<td>(304) 341-0405</td>
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<tr>
<td>Charleston, WV 25301</td>
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<tr>
<td>Wellsburg Unity Apartments and</td>
<td>2702 Commerce Street</td>
<td>(304) 737-3707</td>
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<tr>
<td>Wellsburg Pleasant Apartments</td>
<td>Wellsburg, WV 26070</td>
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<tr>
<td>Cross Lanes Unity Apartments</td>
<td>101 Unity Lane</td>
<td>(304) 776-8474</td>
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<tr>
<td>Cross Lanes, WV 25313</td>
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<tr>
<td>Ghion Unity Apartments</td>
<td>2601 Unity Place</td>
<td>(304) 428-7176</td>
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<tr>
<td>Parkersburg, WV 26101</td>
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</tr>
<tr>
<td>Marion Unity Apartments</td>
<td>401 Quincy Street</td>
<td>(304) 366-2816</td>
</tr>
<tr>
<td>Fairmont, WV 26554</td>
<td></td>
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</tr>
<tr>
<td>South Charleston Unity Apts.</td>
<td>4718 Kanawha Avenue, SW</td>
<td>(304) 766-2484</td>
</tr>
<tr>
<td>South Charleston, WV 25309</td>
<td></td>
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</tr>
<tr>
<td>Unity Court Apartments</td>
<td>2604 Unity Place</td>
<td>(304) 424-7323</td>
</tr>
<tr>
<td>Parkersburg, WV 26101</td>
<td></td>
<td></td>
</tr>
<tr>
<td>West Hamlin Unity Place</td>
<td>22 Unity Place</td>
<td>(304) 824-3717</td>
</tr>
<tr>
<td>Branchland, WV 25506</td>
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</tbody>
</table>
HRDF’s employment and training initiatives focus on the provision of services to disadvantaged youth, the ex-offender population, and dislocated workers. These services are provided through programs funded by the United States Department of Labor, three West Virginia Workforce Development Boards, the West Virginia Department of Health and Human Services, and the Greater Kanawha Valley Foundation, as well as others.

**Region 6 YouthReady**  
The YouthReady Program strives to help youth ages 16-24 attain their TASC, further their education, and obtain job skills, training, and more.

**Region 6 One Stop**  
One stop Centers are designed to provide a full range of assistance to job seekers under one roof, including phones, free internet, resume writing, veterans and employment reps.

**CRP**  
The Community Rehabilitation Program can offer services for job placement through the Division of Rehabilitation Services.

**Ticket to Work (TTW)**  
Participants in the TTW Program can get the help they need to safely explore their work options without immediately losing SSA benefits and find the job that is right for them.

**National Dislocated Worker Grant (NDWG)**  
Dislocated Workers and/or long-term unemployed individuals are hired to assist their communities with vital recovery efforts removing hazards from flood affected streams.

**Employment for Independent Living (EFILP)**  
EFILP offers youth aging out of foster care an opportunity to develop and grow basic career skills needed to succeed in the workplace.

**Please call or inquire through the website to learn how you might be eligible for these programs**

**Additional Programs available throughout the state of West Virginia**

Equal Opportunity Employer/Program. Auxiliary aids and services are provided to individuals with disabilities. TDD: Relay 7-1-1
JOB CORPS SERVES LOW-INCOME YOUNG ADULTS
Charleston Job Corps Center is a great place for young people to complete an education, learn a marketable trade, make lifetime friends, and graduate with a good job in hand. Through our Career Development Services System (CDSS), we provide our students with the skills you need to succeed in today’s workforce—at no cost to you or your family. If you are looking for a better quality of life and are willing to dedicate yourself to our life changing program, Charleston Job Corps Center is the place for you!

TO QUALIFY FOR JOB CORPS, STUDENTS MUST BE...

16 TO 24 YEARS OLD
16 to 24-year-olds ready to work toward a successful future are welcome. The maximum age limit may be waived if the applicant is a person with a documented disability. For minors, a parent or guardian must sign a consent form.

IN NEED OF JOB SKILLS
The applicant faces one or more barriers to employment like needing additional career technical training, education, counseling, and/or assistance to complete regular schoolwork or to secure and maintain employment.

LOW-INCOME ELIGIBLE
Applicants must meet one or more of these conditions: receives public assistance, earns poverty-level income, is homeless, is a foster child, or qualifies for free or reduced-price lunch. Your admissions counselor will help you determine your eligibility.

ABLE TO WORK IN THE USA
The applicant is a legal resident of the U.S. or a U.S territory or a lawfully admitted permanent resident alien, refugee, asylee, parolee, or immigrant who has been authorized by the U.S. attorney general to work in the United States.
Kenneth Honey Rubenstein Juvenile Center is a state minimum security correctional facility for juvenile males. This facility has a capacity for 70 males ages 15 - 20. The program takes the positive concepts of military regimentation and leadership and combines them with a cognitive therapeutic approach assisting youth in decision making, behavior management and other initiatives to promote positive productive citizenship. The core aspect focus on role modeling, teamwork, communication, responsibility, accountability and high expectations along with development of healthy relationships in an all-inclusive program. Admission criteria, age 15 - 20, Male, adjudicated for delinquent offense prior to turning 18, has never been adjudicated as an adult and does not have adult charges pending, low risk of escape, low risk for violence, sexual assault and arson.

The basic Leadership Academy program consists of five (5) phases or cadet stages. Each phase is structured to encourage and promote successful completion of all activities understanding the mindset of the cadet upon entry into the program and his advancement into a higher phase with higher expectations. Cadets who obtain our highest status of Senior Cadet have an opportunity to submit an application and be interviewed for placement in the Leadership Cottage. This Cottage is reserved for Cadets who exemplify leadership abilities and are working towards transition back to their community. Before the cadet can successfully complete our program, he will develop a sense of high accountability and responsibility, and should take on a leadership role within the peer group structure. The cadet will set high but obtainable goals for himself which will be completed through hard work, perseverance and determination. Each new success will build on previous successes as they complete the various aspects of their individualized treatment plan. The Leadership Academy program includes aspects of responsibility not only to themselves but to their families and the communities they affected with their inappropriate behavior.

Community service in the Tucker County area is a requirement for every academy cadet. True change cannot occur until the cadet takes responsibility for his actions and accepts accountability for the consequences of those actions. DJS works with probation officers in an effort to ensure that the cadet makes restitution in some manner to identified victims. Cadets learn to follow directions, act in a respectful manner at all times, and work on their individualized treatment issues.
1000 Mississippi Street
Morgantown, WV 26501
304-291-9240
Website: mtec.mono.k12.wv.us/

“Make a Commitment to Lifelong Learning through Career and Technical Education”

Our goal is to serve the educational needs of our community. Faculty and staff are dedicated to providing secondary and adult students with the knowledge and skills necessary to excel in the constantly-changing world of work and post-secondary education. All of MTEC's programs have transitioned to become a "Simulated Workplace" where valuable lifelong lessons and workplace skills are taught and mastered. We also have The Adult Learning Center at MTEC which will help the students take those skills and apply them to whatever they want to do next.

Programs of Study:

Call for more information or to speak with a counselor/Financial Aid Advisor
304-291-9240 or by email at llough@k12.wv.us

Equal Opportunity Employer/Program. Auxiliary aids and services are provided to individuals with disabilities. TDD: Relay 7-1-1
NCOA mission is to improve the lives of millions of older adults age 60+, especially those who are struggling.

NCOA will help explore benefits that can help pay for health care, food, and more.

NCOA will help homeowners understand reverse mortgages and other community living options.

NCOA will help manage your money, reduce debt, and avoid scams.

NCOA will help mature workers find employment and training opportunities.

NCOA will offer tips on fall prevention, ideas on how to live a healthier life, and how to manage chronic conditions.

For more information please contact John Shaw at 304-218-2873
Agency Overview:
Since 1966, North Central West Virginia Community Action Association (NCWVCAA) has provided services to low-income individuals and families throughout North Central WV. NCWVCAA provides a broad range of varied services over a nine-county area. Serving Barbour, Greenbrier, Marion, Monongalia, Pocahontas, Preston, Randolph, Taylor & Tucker Counties. NCWVCAA prides itself on a customer-based approach whose goal is to assist North Central West Virginia’s working families and their friends, neighbors, and employers, to make all communities a better place to live.

Mission:
North Central West Virginia Community Action Association helps individuals and families reach their highest levels of social and economic independence by providing a broad range of anti-poverty services and educational resources.

Services Provided:
Emergency Assistance, Employment Stabilization through Case Management Services, Head Start & Early Head Start, Weatherization, Homeless Services & Prevention, Affordable Rental Housing, Supportive Services for Veterans & Families, Volunteer Income Tax Assistance, Summer Food, Garden Program, other various seasonal & holiday programs.

Individual County Office Contact Information:
Barbour – 304-457-3420
Greenbrier – 304-647-5106
Marion – 304-363-4367 or 304-366-6543
Monongalia – 304-363-4367 or 304-366-6543
Pocahontas – 304-799-4082
Preston – 304-329-1028
Randolph – 304-636-5008
Taylor – 304-262-3200
Tucker – 304-478-3536
The mission of PACE Enterprises is to help people with disabilities obtain meaningful employment. PACE completes referrals made from the Division of Rehabilitation Services. PACE also serves those with Title XIX Waiver, providing work related services including Facility Based Day Habilitation. A person with a disability comes to PACE and is evaluated and counseled to determine talents and career goals. Then, training is provided to polish the individual’s unique talents and overcome shortcomings. Finally, the person is either introduced to a local employer or is employed in one of PACE’s business endeavors.

**How people with disabilities are helped finding jobs:**

- Evaluation
- Potential jobholders are given aptitude tests to determine what careers might best suit the individual’s talents and interests.
- Training
- Following evaluation, a personalized training plan is developed to teach skills necessary for workplace success.
- Supported Employment
- Individuals work for local employers with the help of job coaches to make sure success is accomplished.
- Competitive Employment
4-WEEK JUMPSSTART PROGRAMS

Heavy Equipment Operators
PIA offers climate controlled classrooms with fully controllable, virtual simulators. On the 5 acre heavy equipment range, you will receive equipment training on Bulldozers, Loader Backhoes, Excavators, Mini Excavators, and Track Loaders.

Commercial Truck Drivers
A portion of your training will take place in PIA’s climate controlled classroom. The practical training will be conducted at one of our large practice ranges, and will take place on recent model Freightliner tractors, equipped with 10-speed manual transmissions, tilt, and telescopic steering wheels, air ride seats, air conditioned cab and cruise control. Cabs have been designed to provide a mobile classroom with individual seats for each student. 48 foot trailers complete the training units, accurately representing the working A Class combination tractor trailers you see on the road every day.

*Both programs offer financial guidance, career services, and temporary housing for those that live more than 75 miles away from a training facility.

americanjobcenter

Equal Opportunity Employer/Program. Auxiliary aids and services are provided to individuals with disabilities. TDD: Relay 7-1-1
Corporate Training:
- All courses are customized
- We work around company and employee schedule
- Certified and Experienced Instructors
- Training can be conducted on site or at any Pierpont Campus
- Lunch and Learn Sessions Available

Testing and Exam Prep:
- ACT Prep
- TEAS Test
- PSI
- CLEP
- Certiport
- PAN Proctor

Pierpont Community & Technical College
Center for Workforce Education

Offering online, self-paced courses in the following areas:
- Business & Management
- IT & Software
- Teacher Recertification
- Healthcare
- Energy & Trades

Open Enrollment Courses:
- Aircraft Structures Training Program - ASTP
- Real Estate Pre-Licensure Training Program
- Federal Acquisition Management (FAM)
- Apprentice Underground Miner Program (Red Hat)

Financial Aid is available for those who qualify.

Pierpont is an Equal Opportunity, Affirmative Action Institution.
Senior Community Service Employment Program

The Senior Community Service Employment Program (SCSEP) provides training, skill development and work experience for low-income persons age 55 years and older.

SCSEP enrollees are assigned to job training positions with public and private, nonprofit agencies. Preference is given to agencies that serve the elderly or are involved in intergenerational activities that foster a positive image of the elderly in the community.

There are many benefits of SCSEP besides wages. You upgrade your job-seeking skills, learn or upgrade specific job skills and have an annual physical examination. In addition, you receive information and supportive services in Social Security benefits, income tax requirements, nutrition, consumer education and personal grooming. Many enrollees gain re-entry into the competitive labor force.

SCSEP is administered by Preston County Senior Citizens, Inc. in Boone, Clay, Doddridge, Harrison, Kanawha, Monongalia, Preston, Putnam, Raleigh, Taylor and Wyoming Counties.
Preparing tomorrow's workers is a great undertaking. Randolph Technical Center strives to provide our students with the necessary skills to become productive citizens in our society. Technological advances have been included in our career/technical training; we are keeping up with 21st century technology. We also provide our students with a "little extra" job placement and basic skills training among others. On-the-job experiences, as well as college credit through EDGE and dual credit, are included in our training. In addition, we have ample opportunities for the non-traditional student.

The mission of the Randolph Technical Center is to provide students the opportunity to become productive and responsible citizens, with quality, marketable skills and technological knowledge to pursue their occupational goals. Each student will be encouraged to develop a respect for the dignity of work and the need for continuing education.


Adult Night Classes: Fundamentals of Welding

*Financial Aid available to those who qualify
Supplemental Nutrition Assistance Program Employment & Training
(SNAP E&T)

The intent of the Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T) program is to provide SNAP participants with opportunities to gain skills, training or experience that will improve their employment prospects and reduce their reliance on SNAP benefits.

Clarksburg WorkForce WV Center
153 West Main Street, Suite B
Clarksburg, WV 26301
(304)627-2125

Fairmont WorkForce WV Center
416 Adams Street
Fairmont, WV 26554
(304)363-0654

Morgantown WorkForce WV Center
304 Scott Avenue
Morgantown, WV 26505
(304)285-3124

Issuance Limited Counties served by SNAP E&T staff include Doddridge, Harrison, Marion, Monongalia, Preston, Taylor and Tucker.
Veterans Upward Bound can help prepare you for success through higher education, help you secure all the financial aid you deserve, simplify and streamline the means to admissions and enrollment, help you understand how to make use of your GI Benefits, and provide you with timesaving links to other Veterans' Agencies. All services are provided at no cost to participants.

Veterans Upward Bound also offers refresher classes in English, Math, Science, Foreign Language, and Computer Skills at several locations in West Virginia. Plus we have an experienced staff, well-versed in Veteran-related issues and problem-solving.

Eligibility: If you concluded your service in the Armed Forces in good standing; and either you receive a modest income and/or neither of your parents attained a bachelor's degree; and you have the desire to improve your life through higher education, you are invited to receive the benefits of Veterans Upward Bound.
West Virginia Women Work is a statewide nonprofit organization that supports and advocates for the education, employment and economic equity for all women. We achieve this goal through a comprehensive program of recruitment, training, referrals, placements, networking, advocacy, retention activities and public workshops.

While the nonprofit’s headquarters is in Morgantown, there are presently two active skilled trades training sites (Step-Up for Women Construction) located in the state — North Central West Virginia (Morgantown) and Kanawha Valley (Charleston). This program boasts an 80% job placement rate with new graduates earning a minimum of $3 more per hour than a traditional job.

Step Up for Women is a tuition free 11-week employment based skilled trades training program designed to prepare adult women for entry level positions in the construction industry and registered apprenticeships. Each site runs two classes a year. The spring classes begin in March and the fall classes begin in August. Each class runs Monday through Friday from 9AM to 4PM. While we do not pay students to attend training, we offer Step Up tuition free. Students also receive transportation reimbursement of 12 cents a mile along with a $100 clothing reimbursement and/or steel toed work boots to start the training. When students graduate they receive a set of tools to begin work with.

Students will cycle through Carpentry, Electrical Wiring, and Plumbing, so you don’t pick one, you get all three! We believe in teaching students by them doing the work and not just watching. Our students also learn the essential skills to prepare, find, and keep a job including: resume writing, interview skills, job hunting techniques, effective communication, budgeting and credit, and basic math review.

While attending Step Up, students will be able to explore different trades and career paths. Students will have the opportunity to meet with former graduates that are working in non-traditional jobs, meet representatives from unions, commercial and residential companies, and take field trips to different construction sites and apprenticeship training centers. Through Step Up, students can attain the following: OSHA 10 construction safety card, Electrical Apprentice License, and Plumbers in Training License. The Carpenter Helper Certification is available at the North Central and Kanawha Valley Training sites only. A perk of the program is a gym membership. Being able to do the work is very important so you actually go to the gym to strength train during class time.

Equal Opportunity Employer/Program. Auxiliary aids and services are provided to individuals with disabilities. TDD: Relay 711
WorkForce West Virginia provides employment and unemployment services to individuals. Some of the services includes job placement, training, veteran services, tax incentives, and labor market information. Visit us online to register with WorkForce, file an unemployment claim, services, search for job opportunities, obtain information on job fairs/hiring events, and research available training.

Elkins WorkForce WV Center  
1023 N. Randolph Avenue  
Elkins, WV 26241  
Phone: 304-637-0255  
Counties Served:  
Braxton, Doddridge, Gilmer, Harrison, and Lewis

Fairmont WorkForce WV Center  
416 Adams Street  
Fairmont, WV 26554  
Phone: 304-363-0654  
Counties Served:  
Marion and Taylor

Clarksburg WorkForce WV Center  
153 West Main Street, Suite B  
Clarksburg, WV 26301  
Phone: 304-627-2125  
Counties Served:  
Braxton, Doddridge, Gilmer, Harrison, and Lewis

Morgantown WorkForce WV Center  
304 Scott Avenue  
Morgantown, WV 26505  
Phone: 304-285-3124  
Counties Served:  
Monongalia and Preston

Equal Opportunity Employer/Program. Auxiliary aids and services are provided to individuals with disabilities. TDD: Relay 7-1-1
The goal of YouthBuild is to give young adults the tools to get a good job and keep it. YouthBuild works to develop the capacity of young adults to be responsible members of their families and communities by:

- Strengthening educational backgrounds
- Teaching marketable skills and entrepreneurship
- Instilling leadership values that relate to home, work and community.

YouthBuild participants earn money while they get valuable hands-on experience building quality houses. This work is reinforced with classroom instruction, job shadowing and personal guidance. GED preparation and testing is another key component of the program. Out-of-school youth ages 16 to 24 are eligible to apply.

The students are also provided with Entrepreneurship Education through a mixture of classroom and on-the-job settings. The goal of YouthBuild’s Entrepreneurship Program is to provide a new set of skills to participants — skills they could use to start a new business themselves or to bring “entrepreneurship” to a job in small business, the most likely source of their future employment.

*YouthBuild offers an educational stipend of $4.25/hr for classroom instruction, and once on the job that increases to $8.75/hr. The program lasts between six to ten months.
REGION VI Resources
(REGION 6 includes the following counties: Barbour, Braxton, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Preston, Randolph, Taylor, Tucker, & Upshur)

General Information Numbers
- West Virginia 211 ........................................... call 211 or visit website at www.wv211.org
- WV Relay ................................................................. 7-1-1 (TTD)
- Money Management International .............................. 304-623-6681/866-889-9347
- The Connecting Link of Marion County ..................... 304-363-4882
- Cross Lines Information & Help Agency (Upshur) ............. 304-472-0743

Employment Offices – www.workforcewv.org
- Clarksburg WORKFORCE West Virginia Center ............. 304-627-2125
- Elkins WORKFORCE West Virginia Center .................. 304-637-0255
- Fairmont WORKFORCE West Virginia Center ............... 304-363-0654
- Morgantown WORKFORCE West Virginia Center ............ 304-285-3124

Social Security Administration Offices
- TTY users ...................................................................... 800-325-0778
- 800 Number .................................................................. 800-325-0778

West Virginia Department of Heath and Human Resources (DHHR)
- Barbour County ............................................................. 304-457-9030
- Braxton County ............................................................. 304-765-7344
- Doddridge County .......................................................... 304-873-2031
- Gilmer County ............................................................... 304-462-0412
- Harrison County ............................................................. 304-627-2295
- Lewis County ................................................................. 304-269-6820
- Marion County ............................................................... 304-368-4420
- Monongalia County ......................................................... 304-285-3175
- Preston County ............................................................... 304-329-4340
- Randolph County ............................................................ 304-637-5560
- Taylor County ................................................................. 304-265-6103
- Tucker County ............................................................... 304-478-3212
- Upshur County ............................................................... 304-473-4230
- WVDHHR Customer Service Center ............................ 877-716-1212

Equal Opportunity Employer/Program. Auxiliary aids and services are provided to individuals with disabilities. Relay 7-1-1
West Virginia Division of Rehabilitation Services (WVDRS) Offices

- Clarksburg ............................................ 304-842-2951/304-625-6044
- Elkins .................................................. 304-637-0205
- Fairmont ................................................ 304-367-2714
- Morgantown .......................................... 304-285-3155
- Weston .................................................. 304-269-0547

Disability Job & Support Services

- ADAPT West Virginia .................................. 877-860-1995
- Empowerment through Employment .................. 304-624-3641
- Center for Excellence in Disabilities, WVU .............. 304-293-4692
- Disability Action Center ................................ 304-366-3213
- Employment & Literacy volunteers of Harrison County ... 304-623-3757
- Human Resource Development Foundation, Inc .......... 304-296-8223
- Human Resource Development & Employment, Inc ........ 304-296-8223
- Job Accommodation Network .......................... 800-526-7234(V)/877-781-9403(TTY)
- Job Corps .............................................. 304-925-3200 Charleston/304-728-5708 Harpers Ferry
- Job Squad, Inc ........................................ 866-894-1997/304-838-0850
- Marion County Mature Workers ......................... 304-367-5470
- Center for Excellence in Disabilities ...................... 304-296-4692(V)/800-518-1448(TTY)
- MR/DD Waiver Hotline/Civil Rights Hotline ............. 800-368-1019
- Northern WV Center for Independent Living (NWVCIL) ...... 800-834-6408
- The Op Shop (Fairmont) ................................ 304-366-5737
- Pace Enterprises (Morgantown) .......................... 304-983-7223
- Precision Services, Inc. (Braxton) ....................... 304-364-3500
- Preston County Sheltered Workshop (Reedsdale) .......... 304-864-6446
- Randolph County Sheltered Workshop (Elkins) ............ 304-636-1638
- Central WV Aging Services (Buckhannon) .................. 304-472-0395
- Statewide Independent Living Council (SILC) .............. 800-661-7556
- Taylor County Workshop (Grafton) ....................... 304-265-1951
- West Virginia Advocates .............................. 800-950-5250/304-346-0867 (V/TTY)
- West Virginia Assistive Technology System (WVATS) ........ 800-841-8436
- West Virginia Department of Veterans Affairs (Clarksburg) ... 304-626-1600
- West Virginia Department of Veterans Affairs (Elkins) ........ 304-637-0235
- West Virginia Department of Veterans Affairs (Morgantown) ... 304-285-3480
- West Virginia Legal Aid ................................ 800-642-8279

American Job Center

Equal Opportunity Employer/Program. Auxiliary aids and services are provided to individuals with disabilities. Relay 7-1-1
Disability Job & Support Services cont.

- West Virginia Mental Health Consumers Association .......................... 800-598-8847
- West Virginia Small Business Development Center (Buckhannon) ........... 304-439-1290
- West Virginia Small Business Development Center (Elkins) .................. 304-637-7205
- West Virginia Small Business Development Center (Fairmont) .............. 304-367-4920
- West Virginia Small Business Development Center (Morgantown) .......... 304-293-5839
- West Virginia State Rehabilitation Council ................................. 800-642-8207 x2544
- West Virginia Women Work! (Morgantown) .................................. 304-598-0114
- WIPA (Work Incentive Planning & Assistance Project)..304-293-4692/800-518-1448(TTY)

Educational Services (Adult Basic & Continuing Education)

- Adult Basic Education (ABE) ................................................. 800-642-2670
- Adult Basic Education Program (Parsons) .................................... 304-478-2771
- Adult Learning Center (Buckhannon) ........................................ 304-472-3330
- Barbour County Vocational Technical Center (Philippi) ...................... 304-457-4807
- Braxton County Adult Education (Sutton) .................................... 304-765-7101
- Braxton County High School Community Education (Sutton) ............... 304-765-2006
- Calhoun-Gilmer Career Center (Grantsville) .................................. 304-354-6151
- Central WV Community Action Association (Weston) ......................... 304-269-3347
- Community Resources, Inc. (West Union) ................................... 304-873-1833
- Doddridge County Adult Education ............................................. 304-873-2332
- Fairmont State University Disability Services .......................... 800-641-5678 X8/304-367-4686
- Fred W. Eberle Technical Center (Buckhannon) .............................. 304-472-1259
- Human Resource Development Foundation, Inc. ............................. 304-296-8223
- L.E.A.D. (Learning Enhances & Advances) West Union ...................... 304-873-3303
- Lewis County Adult Basic Education ......................................... 304-624-6554
- Literacy Volunteers of Harrison County, Inc. ................................ 304-624-0533
- Literacy Volunteers of Marion County ...................................... 304-366-6055
- Literacy Volunteers of Monongalia & Preston Counties ...................... 304-296-3400
- Literacy Volunteers of Randolph County ................................... 304-637-3518
- Literacy Volunteers of Tucker County ..................................... 304-478-3827
- Literacy Volunteers of Upshur County ..................................... 304-472-2343
- Marion County Adult &Community Education Center ...................... 304-363-7323
- Morgantown Adult Learning Center ......................................... 304-291-9226
- MTEC (Monongalia County Technical Education Center) .................. 304-291-9240
- North Central WV Community Action (Parsons) ............................. 304-478-3536

Equal Opportunity Employer/Program. Auxiliary aids and services are provided to individuals with disabilities. Relay 7-1-1
Educational Services (Adult Basic & Continuing Education) cont.

- Opportunity Council, Inc. (West Union) ......................................................... 304-873-3216
- Pierpont Community & Technical College of FSU .......................... 855-297-0999/304-367-4907
- Randolph County Vocational Technical Center ........................................ 304-636-9195
- Raymond Wolfe Center (Kingwood) ............................................................ 304-329-3644
- Regional Education Service Agency VII (RESA) ................................. 800-427-3600/304-624-6554
- SPOKES (Strategic Planning in Occupational Knowledge for Employment and Success):
  - SPOKES program (Clarksburg) ................................................................. 304-624-5150
  - SPOKES program (Elkins) ........................................................................ 304-636-9195
  - SPOKES program (Fairmont) ................................................................. 304-363-7323
  - SPOKES program (Kingwood) ................................................................. 304-329-4556
- Stanley Technical Institute (Clarksburg) ................................................... 304-623-6367
- Veterans Upward Bound ........................................................................... 304-637-1322
- West Virginia Library Commission ......................................................... 800-642-8674
- West Virginia Wood Technical Center (Elkins) ........................................ 304-637-7500
- West Virginia University Office of Disability Services ............................. 304-293-6700
- West Virginia University Office of Disability ............................................ TTY: 304-293-7740

Youth Services

- AgrAbility’s Youth Project WV .................................................................800-841-8436/800-626-4748
- Doddridge County Parent/Educator Resource Center ........................... 304-873-2778
- Doddridge County Starting Points Center ................................................. 304-873-3500
- Human Resource Development Foundation (HRDF) .............................. 304-296-8223
- Job Corps (Charleston) ............................................................................ 304-925-3200
- Job Corps (Harpers Ferry) ........................................................................ 304-728-5708
- Mon YouthBuild (Fairmont) ................................................................. 304-366-1119
- Morgantown Area Youth Service Project (MAYSP) .............................. 304-284-7321
- Opportunity Council, Inc. (West Union, Doddridge County) .................. 304-873-3216
- School to Work Action Program (SWAP) – MTEC, Morgantown ............ 304-291-9240
- YouthBuild (Elkins) ................................................................................. 304-637-9008
- YouthReady program ............................................................................. 800-427-3600/304-624-6554

American jobcenter

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