Region VI Workforce Development Board
One-Stop Operator RFP Bidder's Conference
Friday, March 31, 2017 @ 1:30 pm

Questions / Answers

How much of a physical presence are you expecting at the Workforce West Virginia Center in Fairmont?
This is entirely up to the proposer. The Region VI WDB did not want to specify requiring a physical presence (i.e.-office space rental) nor specifying how much time a staff person will have to devote to performing the functions of the One Stop Operator. That should be determined by the proposer in developing their plan on how to provide the services as outlined to be provided in the RFP.

If you are expecting a physical presence, will rent be required for the space?
If the proposer chooses to establish an office at the Fairmont Comprehensive Center, they need to contact the following to obtain availability and cost information:
Tammy Cogar 304-558-3062
Assistant Director of Fiscal and Administration
State of West Virginia
Department of Administration
Real Estate Division
900 Pennsylvania Avenue
Suite 500
Charleston, WV 25302

How much of a physical presence are you expecting in the three affiliate centers?
Physical presence on an as needed basis based on your plan for providing the services required under the RFP - no office space is expected to be necessary at any of the 3 affiliate sites.

If you are expecting a physical presence in the affiliate centers, will there be rent associated with that space?
NA – see prior answer.

Can you please advise as to whether monies need to be budgeted for rent at the Comprehensive and Affiliate locations, or if space is provided by the WDB?
The WDB will not provide office space and/or rental assistance for proposers who choose to establish a physical presence in the Fairmont Comprehensive Center. It should be included in your budget if you expect to establish an office in the Fairmont Comprehensive Center. As to the 3 affiliate sites, a physical presence is on an as needed basis based on your plan for providing the services required under the RFP- no office space is expected to be necessary at any of the 3 affiliate sites.