



WEST VIRGINIA

DIVISION OF REHABILITATION SERVICES

Enabling and empowering individuals with disabilities
to work and to live independently

WHO ARE WE?

The West Virginia Division of Rehabilitation Services (DRS) is a state agency that serves West Virginians with disabilities. **The mission of DRS is to enable and empower individuals with disabilities to work and to live independently.**



DRS Operates two major programs.....

Vocational Rehabilitation


- ▶ Helps people with a disability get or keep a job.
- ▶ Helps eligible individuals improve their ability to succeed in employment.
- ▶ Assists clients in evaluating their skills and interests to obtain vocational success.
- ▶ Specially trained counselors work with clients to develop a plan for employment that is based on their interests, needs, and abilities.

Disability Determination Section

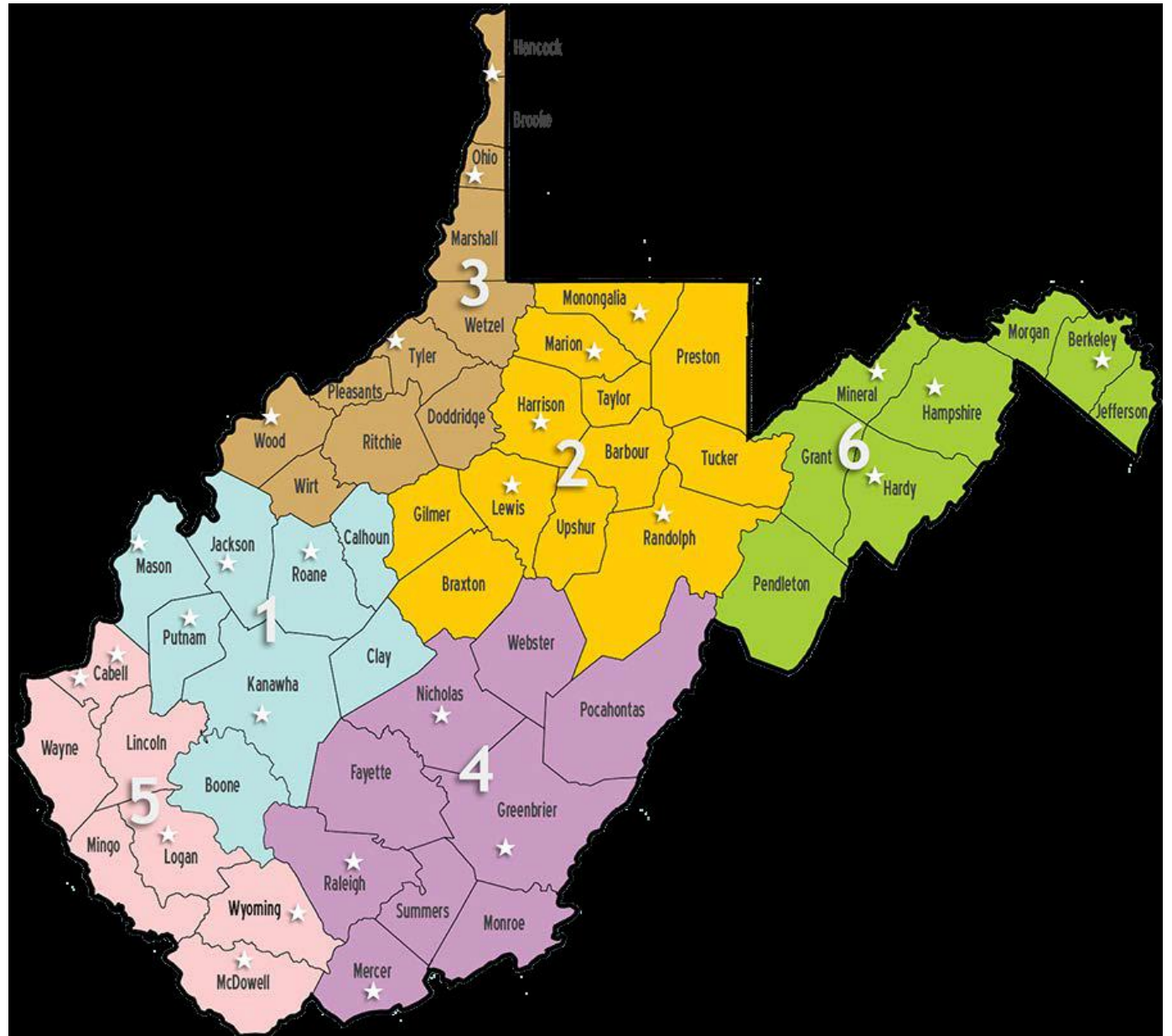
- ▶ For those unable to work.
- ▶ Determines eligibility for Social Security Disability Insurance (SSDI) and Supplemental Security Insurance (SSI)
- ▶ Processes applications for SSDI and SSI for the Social Security Administration.
- ▶ Case services for West Virginia are managed at offices in Charleston and Clarksburg.



Vocational Rehabilitation

- ▶ The Division of Rehabilitation Services is West Virginia's primary vocational rehabilitation resource for people with disabilities who want to work.
 - ▶ DRS helps many West Virginians with a disability prepare for careers consistent with their interests, needs and abilities.
 - ▶ DRS helps many more to maintain their current employment, if a disability is making it difficult for them to continue working.
 - ▶ A successful rehabilitation can take anywhere from a few months to several years.
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DRS has 31 field office in six districts.





1. Charleston District

Serving the counties of Boone, Calhoun, Clay, Jackson, Kanawha, Mason, Putnam and Roane

2. Clarksburg District

Serving the counties of Barbour, Braxton, Gilmer, Harrison, Lewis Marion, Monongalia, Preston, Randolph, Taylor, Tucker and Upshur

3. Wheeling District

Serving the counties of Brook, Doddridge, Hancock, Marshall, Ohio, Pleasants, Ritchie, Tyler, Wetzel, Wirt, and Wood

4. Beckley District

Serving the counties of Fayette, Greenbrier, Mercer, Monroe, Nicholas, Pocahontas, Raleigh, Summers and Webster

5. Huntington District


Serving the counties of Cabell, Lincoln, Logan, McDowell, Mingo, Wayne and Wyoming

6. Martinsburg District

Serving the counties of Berkeley, Grant, Hampshire, Hardy, Jefferson, Mineral, Morgan and Pendleton



The Beginning: The Rehabilitation Process

- ▶ Application
 - ▶ Assessment
 - ▶ Eligibility Determined
 - ▶ Individual Plan for Employment (IPE) Developed
 - ▶ Employment Services Provided
 - ▶ Employment Secured
 - ▶ Follow-up
 - ▶ Success
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Eligibility Determination

DRS is an eligibility based program.

Eligibility is based on three major factors:

1. You have a physical or mental condition that interferes with your ability to get or keep a job;
2. You can benefit from services in terms of an employment outcome;
3. You need vocational rehabilitation services to get or keep a job

Eligibility is determined through the application and assessment process. Information will be gathered from the client interview and medical records ordered, or possibly testing to use in determining if an individual is eligible for services.



Developing an Individual Plan for Employment


The plan will consist of a vocational goal that had been agreed upon by the client and counselor.

It will take into consideration the client's past work history, clients skills and abilities, and the clients interests.

The IPE will be an agreement between the client and DRS that will describe the services that the client will need to reach their vocational goal. The services a client receives is based on that particular clients needs. Not all clients receive all services or even the same services.



Basic services may include:

- Work-related counseling and guidance
 - Evaluation services may include vocational, medical, psychological or educational evaluations
 - Information and referral services
 - Accessibility and worksite evaluations and accommodations
 - Assistive technology
 - Restoration services may include treatment of medical or psychological conditions; orthotic and prosthetic devices; or physical, occupational, speech, or hearing therapy
 - Vocational training may include vocational school, college, technical or business school or on-the-job or supported employment training
 - Employment services may include resumé writing and interview skills development, job search and placement
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How to contact DRS

Many questions are best answered by a counselor at a DRS office nearest you.

For other assistance, our statewide toll-free telephone number is 1-800-642-8207.

Administrative offices in Charleston, please call 304-356-2060. Hours of operation for all DRS offices are 8:30 a.m. to 5 p.m. weekdays. Offices are closed on all state holidays.

You may also contact us by sending us a brief message using our online contact form at www.wvdrs.org.

Written communication may be sent to:
West Virginia Division of Rehabilitation Services
107 Capitol Street
Charleston, WV 25301-2609